



Abingdon Primary School

Abingdon Road
Reddish
Stockport
SK5 7ET
Telephone: 0161 480 4531

Headteacher: Mrs Sheena Clark
Email: admin@abingdon.stockport.sch.uk

Monday 15th March 2021

RE: Parents/Carer Consultations – arrangements and booking slots

Dear Parents and Carers,

We have moved our parents/carers consultations to the week commencing 12th April; the week we return after the Easter break.

The dates for meetings are Tuesday 13th April 3:30pm – 5:30pm and Thursday 15th April 3:30pm – 6:30pm.

In order to book an appointment, you will need to log into either the school website via computer or you can log in using the free School Spider app. If you have forgotten your details you can request a new password by using the 'Forgotten password' option at login.

Teachers have already set up their appointment slots which will be released for booking on **Monday 22nd March at 7:00am and will close on Wednesday 24th March at 5:00pm.**

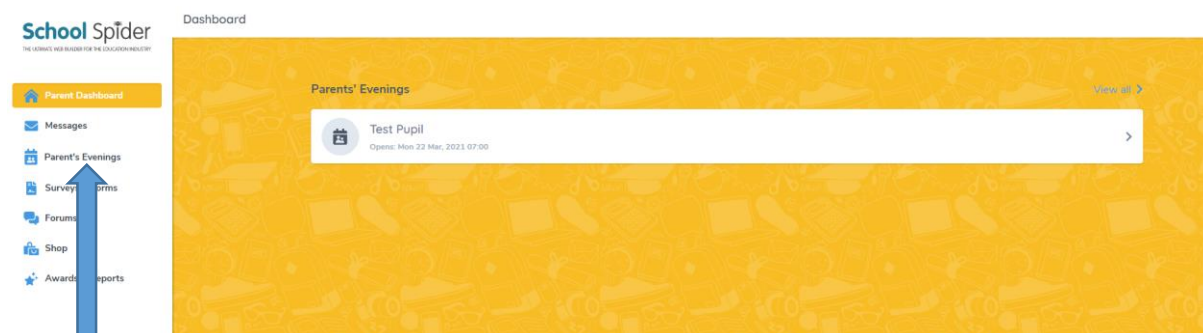
Parents/carers will have this set window during which to book their appointment.

Booking appointment via computer:

Log into the school website www.abingdon.stockport.sch.uk by clicking 'Parent login'



You will then see a dashboard like this:



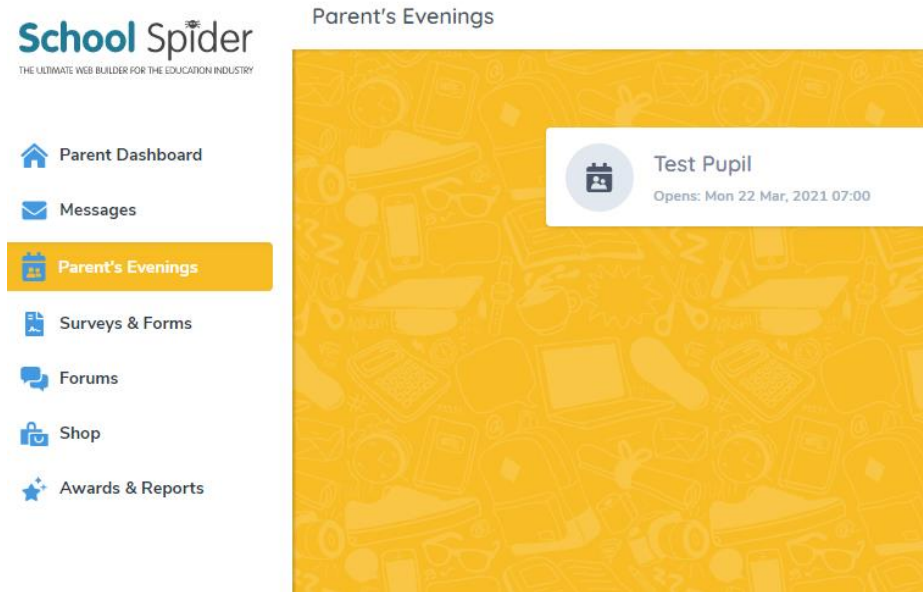
Click on 'Parents Evenings'

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You will then see your child(ren)'s name(s) listed. If you click on your child's name, the slots will be visible.



You will see that the booking window open Monday 22nd March at 7:00am.



When booking opens, you will be able to select your desired appointment time.

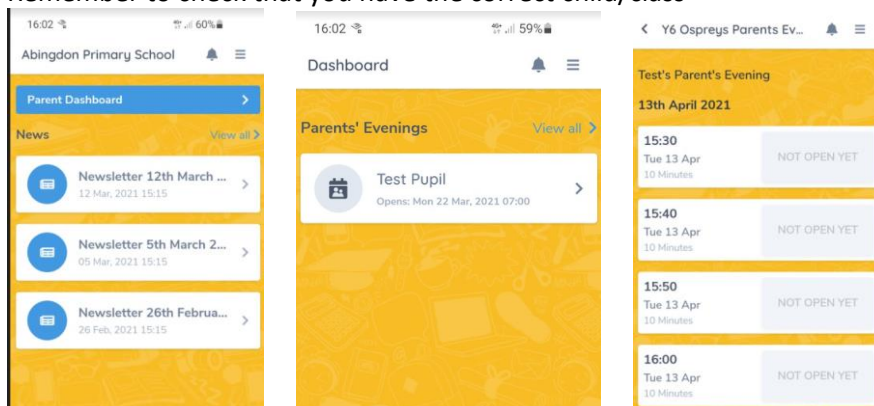
Booking Appointment via School Spider App:

Log into the School Spider app and select Parent Dashboard (if it doesn't already take you to the screen)

Select your child's name

Select the time slot you would like

Remember to check that you have the correct child/class



Prior to the holiday, you will receive an update report on your child(ren) giving an overview of effort, behaviour and academia. It will also include an attendance percentage and grading. Please have this with you during your child's appointment as the class teacher will refer to it during the meeting.

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Teachers will then set up a zoom meeting using the email address you have previously provided. These will be voice consultations only (not video) so there is no need to have a camera available and all adults will be asked to enter the meeting with their camera turned off. You will receive your zoom invitation, with password, once the booking window has closed and all parents/carers have an appointment time booked.

If you require any assistance in logging into the School Spider app or logging in via the website, please contact the school office from Monday where staff will be happy to assist. Likewise, if you perceive any complications in using zoom platform for a meeting, please let us know as soon as possible.

Please check that you have all your login details **before Monday 22nd** to avoid any problems during the open booking window times.

Thank you for your ongoing support.

Yours sincerely,

Mrs S. Clark
Headteacher

